

Aldinga Payinthe College
Governing Council - Agenda

Location of Meeting	Aldinga Payinthe College Boardroom
Meeting Number	Meeting 5 of 2022
Date and Time of Meeting	6.00pm on Thursday 15 th September 2022

Apologies	
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ACTIONS FROM THE PREVIOUS MEETING

Name	Action
Simon Macdonald	<ul style="list-style-type: none"> Simon to arrange for learner free day sign off by the Education Director followed by notification to families and other relevant parties <p>Completed</p> <ul style="list-style-type: none"> Simon to arrange consultation with college community regarding proposed college closure day. <p>Completed. A feedback form requesting comment from families was distributed. There were only a small number of responses with positive responses making up more than 63% of the total responses. The college will officially notify families in the coming weeks.</p>
	<ul style="list-style-type: none"> Community Flagpoles - Simon to refer matter to LET for consideration <p>Completed. Let have started to consider the matter and are seeking further information where relevant.</p>
	<ul style="list-style-type: none"> Simon to work with the WHS manager to arrange for learners to re-take the required online training should it be necessary. <p>Completed – learners who had not completed the training have been offered the opportunity to undertake it again.</p>
	<ul style="list-style-type: none"> Simon to work with the college's WHS Manager to work through how to safely return the equipment (sandwich press) for use by learners <p>In Progress – Sandwich presses will be re-installed once appropriate training arrangements have been undertaken.</p>
	<ul style="list-style-type: none"> Simon to speak with Rory's about the QKR! Cut off time for ordering. <p>Completed – Rory's have an 8.30am cut-off time because much of the food is made offsite and delivered. The college is also at the end of the 'delivery run' which makes changing the time difficult. In providing this information Rory's noted that there is a Parent Helpline</p>

	<p>(Ph: 7084 1801) which does allow for some orders to be lodged later. This only applies to food which can be made by canteen staff onsite.</p>
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AGENDA ITEMS

Topic Lead	Topic	Papers/documents
Acknowledgement of Country/Welcome to Country		
Chairperson	Minutes from the previous meeting	Document 1
Business Leader	Actions from a previous meeting	As above
Principal	Principal's Report	Document 2
Sahara Benson	Community Flag	NA
Principal	Work Health and Safety	Document 3
Business Leader	Regular Finance Report	Document 4
Business Leader	2023 Materials and Services Fees and preschool fees	Document 5
Business Leader	Finance Advisory Committee	Document 6
Chair	Any other business for inclusion on the next Governing Council agenda papers	N/A

Minutes from the previous meeting

Background

Governing Council met on 23 June 2022. A copy of the draft minutes is attached.

Recommendation

That Governing Council approve the minutes from the previous meeting.

Agenda / Minutes

Date	18/8/22	Time	7:15pm
Location	Boardroom Aldinga Payinthe College	Chair	Michael Collins
Attendees	Michael Collins, Ali Colbeck, Simon Macdonald, Henry Rutherford, Carlie Kirkbride, Sahara Benson, Bronwyn Bell, Joshua Reiter		
Apologies	Leanne Bawden, Alex Schultz, Jade Johnston, Kapri Saunders, Stephanie Ashby		

1. Acknowledgement of Country

Sahara gave the acknowledgement of country.

2. Actions from previous meeting

Simon reported on the actions from the previous meeting.

As part of this discussion feedback was requested from members regarding the parking map provided with the agenda items. On the basis that there was no feedback provided it was agreed that the document should be sent out to families in due course.

3. Minutes from the previous meeting

Governing Council approved the minutes from the meeting held on Thursday 23 June 2022.

4. Principals Report

After brief discussion Governing Council members noted the principals report.

5. Work Health and Safety

After brief discussion Governing Council members noted the WHS Report.

6. Finance

After brief discussion Governing Council members approved the finance report.

As part of this discussion a query was raised about the funding received by the college for the hire of facilities to the community. Ali noted that the charge rates the college has in place are pitched at a level to encourage the hire of facilities rather being an attempt to raise additional funds. As part of discussions there was a suggestion that funding raised from community hire could also be used as part of the college's social justice initiatives.

7. Learner Free Days / College Closure Days

Member briefly discussed the report provided including the Learning Expo which it is proposed be linked to the college closure day in December 2022. Ali noted that the learner free days needed to be approved by the Education Director once endorsed by Governing Council.

In terms of the college closure day the college would undertake additional consultation with the college community providing there was endorsement from Governing Council.

Governing Council endorsed the date for the proposed additional learner free day (23/9/22), the change of date for the learner free day proposed for November 2022 (move from 7/11/22 to 14/11/22) and the college closure day proposed for Friday 2/12/22.

Action:

- *Simon to arrange for learner free day sign off by the Education Director followed by notification to families and other relevant parties*
- *Simon to arrange consultation with college community regarding proposed college closure day.*

8. Community Flagpole

Members of Governing Council had a brief discussion about this agenda item.

As part of the discussion, it was agreed that the matter should be referred to the Learner Empowerment Team (LET) for further discussion before the matter would be brought back to Governing Council at a future meeting.

Specifically, Governing Council ask LET to examine what options there might be in terms of the college having a community flagpole which would allow additional flags to be flown at the college. Governing Council encourages members of LET to:

- think broadly and creatively about what options might be available including options which are not traditional flagpoles/flags (e.g. - art installations); and
- also consider potential locations around the college for options they agree on.

Action:

Simon to refer matter to LET for consideration

9. Any other business for inclusion on the next Governing Council agenda

The following matters were raised not for inclusion on the next agenda but as discussion points:

- Members had a brief discussion about the college's 'heat and eat' spaces noting that some learners still did not have access as a result of not completing the training conducted earlier in the year.

Action:

Simon to work with the WHS manager to arrange for learners to re-take the required online training should it be necessary.

- There was a query raised about the removal of sandwich presses in one area of the college earlier in the year. Ali noted that there had been a couple of burns at the time and the college considered the safest course of action was to remove the equipment. This is being reinstated with increased protocols and a revisit to the training modules by this group of learners.

Action:

Simon to work with the college's WHS Manager to work through how to safely return the equipment for use by learners

- Members raised a query about the shut-off time for lunch ordering through Rory's each morning. Ali noted that the likely reason for the current cut-off time related to the need for food to be delivered from off-site.

Action:

Simon to raise the issue with Rory's

- Member who attended the community event which was held before the Governing Council meeting noted how enjoyable it had been and noted that there should be additional events of this type (with an educational focus).

Meeting Closed: 8:52pm

Principal's Report

Community Portal

The college continues to re-invite/trouble shoot issues being experienced by families. Active users on the system are now above 300.

Device Selection

As you would be aware the college is currently using iPads as our learner (and staff) device of choice. Over the last couple of months our Director of Digital Pedagogy has been considering the device selection for the senior secondary years to ensure that when we have learners in these year levels (Y10-Y12) they have something which is suitable for the work required.

A final decision is still pending but at this stage it is looking likely that an iPad Air will be selected. This decision will result, however, in there needing to be some restructuring of the current device roll-out strategy that the college has. Details of the current roll-out strategy and the planned strategy moving forward follows:

Staffing

Autism Support Teacher allocation

The Minister for Education, Training and Skills has previously announced that \$28.79 million will be invested to appoint an Autism Lead Teacher in every public primary school (including reception to year 12 schools) from 2023.

The college has been allocated 0.2 FTE for the next 4 years to enable a teacher to take on the Autism Lead Teacher role from the start of term 1, 2023. Funding will enable your Autism Lead Teacher to:

- provide support to their fellow educators on how to best support and educate students with autism
- drive improved practice relating to autism that works for your school.

Autism Lead Teachers will be provided with training and resources to enable them to take on the role, to be undertaken within the release time beginning 2023.

Pastoral Care Worker

As members will remember the college has had a number of 'false starts' with the appointment of a PCW. Further interviews were held a couple of weeks ago and we can announce that James Colton will commence in week 8. The college is required to seek permission from families for children to engage with activities managed by a PCW and we will be writing shortly.

Community Use Report

We have had another steady period of community use. 98 sessions have been offered across the site in August and the first week in September ranging from playgroup, parenting programs, educational sessions for community, regional meetings, SALA exhibition, support groups, art, sport and recreational activities.

To date the following organisations have new arrangements in place to hire the facilities this term:

Aldinga Bay Residents Association
Aldinga Netball Club
Aldinga Toastmasters
Chamber Music Adelaide
Waldorf School

Department of Human Services
SCCAS Band
Southern Hills Netball Association
Willunga High School
Starlets SA

Community has continued to be a valuable resource to support children and young people's learning. There have been connections made with organisations who have offered one opportunity for our learners that has then led to an ongoing commitment to provide support and services from the school. One example of this is the inclusive sports day held by One Culture which led to them offering pickle ball throughout this term for learners in Mila and Marnkutyi which has now resulted in their proposal to begin inclusive futsal and pickleball competitions after school regularly for people aged 6 – 65.

We held a Q and A discussion for year 7 and 8 learners on 'leadership'. Bryce Gibbs former Carlton/Adelaide Crows player, Moira Were AM a community leader and Andriana Petrakis a bronze medallist at the special Olympics joined us for the discussion. Port Adelaide's Community Youth Program has been facilitated for years 3 – 6 and had a presentation and workshops by Sammi D Foundation an organisation who work hard to educate young people on the impact of violence.

Preschool Report

Learning

Term 3 has seen targeted practices for engaging preschool learners in deeper learning.

We are raising expectations for all children to challenge their thinking. This applies to routines and behaviours - expectations that they pack up, organise their own snacks and lunches, apply sunscreen, participate in learning experiences and learn to be friendly with other learners even when you're frustrated with them! This also applies to learning experiences. Learners are invited at times but also requested at other times to participate in a variety of learning experiences and to stay until the learning is complete.

For some learners, this is significantly challenging, and they will want to leave after a few minutes, rather than persevere. Teachers scaffold their learning - ensuring they work towards staying for longer and longer periods, with high expectations and positive feedback about their progress.

These learning experiences range from designing and making clothing; exploring drawing on paper and then with technology on ipads; music and movement, Kaurua perspectives and/or physical activity. They also include participating in play with others negotiating, problem solving and cooperating. Every learning experience is designed to build on and extend learning.

Teachers plan with clear learning intentions and goals, and these may range from sharing and taking turns during games, to specifically drawing pictures with the required components and learning sounds, letters, or numerals. depending upon the learner.

NQS

This report aligns with **Quality Area 1** within the NQS which legally requires educators to:

1. enhance each child's learning and development

2. facilitate and extend each child's learning and development
3. take a planned and reflective approach to implementing the program for each child.

The staff in Kuma are doing an excellent job in achieving this for every child.

Recommendation
That Governing Council note the Principal's Report.

Work, Health and Safety

The college draws the attention of Governing Council members to the following WHS matters:

Safety, Task and Action Reporting (STAR)

The Department has a STAR system which requires schools to certify that a range of WHS requirements are met. These requirements range from the provision of information relating to electrical safety management, first aid and infection control through the vehicles and safe driving.

The majority of these items are due for completion by the end of September 2022. The college is in the process of requesting a time extension to ensure that into the future our compliance requirements are staggered. It is also worth noting that most required items have a 12month 'certification' period which would see the actual due date being the end of 2022 rather than the end of September.

Equipment and Facilities

The college's virtual reality lab (provided by a company called Lumination) has been completed. Staff training is underway, and it is hoped that the space will be able to be used by learners in Term 4.

The college has activated the café space (opposite the library) for staff. Only a relatively small number have chosen to take the offer up, but it seems to be progressing well with not issues reported.

Tag and Test Arrangements

Tag and test arrangements are the responsibility of ISS. The college is currently in discussions about how these responsibilities are best rolled out and how we can control the number of 'personal' items onsite. To assist in this regard the college has developed an online process whereby staff who identify items requiring tagging and testing can submit requests. Build into this process are some controls around the ownership of items which are designed to limit personal items.

Recommendation
That Governing Council note the WHS issues noted above.

Finance

A finance report including an overview, balance sheet and profit and loss statement is attached for consideration.

Recommendation
That Governing Council note the attached finance report.



Finance Report – 15th September 2022

Reports Tabled:

Balance Sheet – August 2022 (Period 8)
Profit & Loss – August 2022 (Period 8)
Governing Council Report – August 2022 (Period 8)

Current Bank Accounts (as at 9th September 2022)

Cash Account: \$56,982.72
SASIF Account: \$3,185,540.77

School Card:

Applications – 184
Eligible – 169 (31%) (93 Secondary = \$31062.00 – 76 Primary = \$19228.00)
Awaiting Assessment – 3

Accounts Receivable Balance (as at 9th September 2022): \$30823.90

M&S Fees Balance Outstanding: \$22066.30 (M&S Fees Invoiced for 2022: \$183,224.00)

(Gap payment of the M&S outstanding not mandatory for school card holders –
\$7974.00)

Preschool Fees Outstanding - \$1200.00

66% of iPad 1st instalment Invoices have been paid to date.

Fun Facts:

2023 M&S Fees Proposal.

GL Code		Current	Last Year
ASSETS			
CURRENT ASSETS			
0000-0000-1101-06	WS-OPERATING BANK ACCOUNT-NSAG	77,001.64	26,992.05
0000-0000-1102-06	WS-SASIF BANK ACCOUNT-NSAG	3,185,540.77	2,161,626.92
4203-0000-1104-06	ICT PETTY CASH	3,837.61	
0000-0000-1301-06	WS-ACC REC CONTROL ACCOUNT-NSAG	30,623.20	183,224.00
0000-0000-1333-03	WS-RES- ACCRUED REVENUE-EDU		36,211.18
0000-0000-1351-06	WS-PREPAID G&S-NSAG		2,250.00
0000-0000-1371-01	WS-SALES GST	-128.29	
0000-0000-1371-06	WS-SALES GST-NSAG		12,692.00
0000-0000-1372-06	WS-T10- SALES GST CONTROL	-1,410.30	
0000-0000-1373-06	WS-T10- SALES GST CLEARING	1,410.30	
0000-0000-1376-06	WS-TFR- SALES GST CONTROL	-6,242.00	
0000-0000-1377-06	WS-TFR- SALES GST CLEARING	6,242.00	
0000-0000-1380-06	WS-TIN- SALES GST CONTROL	-17.83	
0000-0000-1381-06	WS-TIN- SALES GST CLEARING	17.83	
0000-0000-1384-01	WS-PURCHASES GST	9,403.93	
0000-0000-1385-06	WS-T10- PURCHASES GST CONTROL	103,441.66	
0000-0000-1386-06	WS-T10- PURCHASES GST CLEARING	-103,441.66	
0000-0000-1389-06	WS-TFR- PURCHASES GST CONTROL	3,935.13	
0000-0000-1390-06	WS-TFR- PURCHASES GST CLEARING	-3,935.13	
0000-0000-1393-06	WS-TIN- PURCHASES GST CONTROL	2.50	
0000-0000-1394-06	WS-TIN- PURCHASES GST CLEARING	-2.50	
0000-0000-1398-06	WS-BAS ROUNDING ACCOUNT	-0.36	
	TOTAL CURRENT ASSETS	3,306,278.50	2,422,996.15
NON CURRENT ASSETS			
	TOTAL NON CURRENT ASSETS	0.00	0.00
	TOTAL ASSETS	3,306,278.50	2,422,996.15
LIABILITIES			
CURRENT LIABILITIES			
0000-0000-3201-06	WS-AP CONTROL-NSAG	-27,540.63	
0000-0000-3210-03	RES- ACCRUED PAYABLE	-93,436.73	
4217-0000-3513-06	FACILITIES-HIRE BONDS HELD-NSAG	-300.00	
0000-0000-3521-06	WS-UNEARNED REVENUE-NSAG		-183,224.00
0000-0000-3603-06	WS-MANUAL EFT CLEARING-NSAG		-3,995.78
4211-0000-3606-03	PARENT CON-RES SCHL CARD CLEARING-GG	1,761.00	
	TOTAL CURRENT LIABILITIES	-119,516.36	-187,219.78
NON-CURRENT LIABILITIES			
	TOTAL NON-CURRENT LIABILITIES	0.00	0.00
	TOTAL LIABILITIES	-119,516.36	-187,219.78
	NET ASSETS	3,186,762.14	2,235,776.37
EQUITY			
0000-0000-5101-06	WS-ACC SURPLUS DEF OB-NSAG	-2,235,776.37	-2,235,776.37
	Current Years Surplus/Deficit	-950,985.77	
	TOTAL EQUITY	-3,186,762.14	-2,235,776.37

GL Code		Current Period	Current Year
INCOME			
FEES & CHARGES			
0001	Preschool	1,840.00	5,840.00
1107	Music	350.00	350.00
2105	Middle School Program		805.00
2302	Excursions - General	4,175.00	8,600.40
2505	SAPSASA	175.00	1,590.73
4203	Information Systems Technology	371.27	47,981.98
4211	Parent Contributions		146,884.00
4217	School Facilities (B & G)	859.07	5,851.79
5101	Uniforms	445.67	20,573.75
	TOTAL FEES & CHARGES	8,216.01	238,477.65
GRANTS & SUBSIDIES			
0000	Whole School	589,687.09	5,510,859.87
2401	Aboriginal Support (incl. ICAN)		4,500.00
2508	Student Sports		1,900.00
4109	Staff Management		1,036,326.92
4201	Better Schools		156,362.00
	TOTAL GRANTS & SUBSIDIES	589,687.09	6,709,948.79
INTEREST REVENUE			
0000	Whole School	17.83	17.83
	TOTAL INTEREST REVENUE	17.83	17.83
CONTRIBUTED ASSETS			
	TOTAL CONTRIBUTED ASSETS	0.00	0.00
NET GAIN ASSET DISPOSAL			
4203	Information Systems Technology		300.00
	TOTAL NET GAIN ASSET DISPOSAL	0.00	300.00
OTHER REVENUE			
0000	Whole School		502.73
4109	Staff Management		582.00
	TOTAL OTHER REVENUE	0.00	1,084.73
	TOTAL REVENUE	597,920.93	6,949,829.00
EXPENSES			
EMPLOYEE BENEFITS EXPENSES			
4109	Staff Management	682,953.41	5,071,864.87
	TOTAL EMPLOYEE BENEFITS EXPENSES	682,953.41	5,071,864.87
SUPPLIES & SERVICES			
0000	Whole School	6,261.48	143,744.16
0001	Preschool	1,809.62	17,211.31
1101	Art		8,616.12
1107	Music		9,747.87
1108	Performing Arts	473.82	6,693.82
1111	Visual Arts	12.10	4,139.45
1302	Health & Physical Education	4,821.29	14,954.36
1303	Home Economics	63.63	31,083.85
1413	LOTE		2,853.92
1501	Mathematics		8,901.12
1601	English		1,159.57
1709	Science	5,890.85	68,060.06
1802	Design/Technical Graphics		2,177.64
1805	Information Systems		1,127.80
1812	Technology Studies		2,287.15
1901	Aboriginal Studies	1,986.09	9,552.45
1915	Multicultural Education Program		15,323.82
2102	Classroom Programs	3,994.87	32,858.85
2104	Junior School Program	9,363.85	112,044.48
2105	Middle School Program	3,504.16	13,069.83
2109	Pastoral Care Program	918.86	4,519.77
2116	Resource Centre (Library)	7,627.80	65,758.17
2119	Social Justice	59.09	70.36
2125	Student School Councils		327.27
2302	Excursions - General	1,200.00	6,051.26
2407	Student Services		880.00
2505	SAPSASA	1,071.69	5,666.92
2508	Student Sports		(502.73)
3112	Disability Unit		30,596.84
3138	Special Needs Students		2,915.30
3139	STEM Program	17,974.75	35,412.03
4105	Management	2,422.38	44,779.76
4107	School Council	106.91	705.46

GL Code		Current Period	Current Year
4109	Staff Management	1,410.00	4,496.54
4203	Information Systems Technology	3,012.95	65,822.06
4208	O.H.S. & W. Program	2,382.68	10,442.05
4217	School Facilities (B & G)	20,301.26	119,657.43
5101	Uniforms	1,475.64	23,772.24
	TOTAL SUPPLIES & SERVICES	98,145.77	926,978.36
	GRANTS AND SUBSIDIES		
	TOTAL GRANTS AND SUBSIDIES	0.00	0.00
	DEPRECIATION & AMORTISATION		
	TOTAL DEPRECIATION & AMORTISATION	0.00	0.00
	INTEREST EXPENSES		
	TOTAL INTEREST EXPENSES	0.00	0.00
	OTHER EXPENSES		
	TOTAL OTHER EXPENSES	0.00	0.00
	TOTAL EXPENSES	781,099.18	5,998,843.23
	SURPLUS OR (DEFICIT)	(183,178.25)	950,985.77

GL Code	Actual	This Month Budget	Variance	Actual	Year To Date Budget	Variance	Annual Budget	Last Year
Revenue								
4203-0000-6103-06 INFO SYS-STUD EN FEES M&S-NSAG	689.27		689.27	1,653.99		1,653.99		
4211-0000-6103-06 PARENT CON-STUD EN FEES M&S-NSAG				146,884.00	180,560.00	-33,676.00	180,560.00	
0001-0000-6115-06 STUDENT FEES- OTHER CHARGES	1,840.00		1,840.00	5,840.00	7,680.00	-1,840.00	7,680.00	
1107-0000-6115-06 MUSIC-STUD FEES OTH-NSAG	350.00		350.00	350.00		350.00		
2105-0000-6115-06 STUDENT FEES- OTHER CHARGES				805.00		805.00		
2302-4001-6115-06 EXCURSION-SWIM-STUD FEES OTH-NSAG				4,425.40		4,425.40		
2302-4003-6115-06 EXCURSION-Y67ZOO-STUD FEES OTH-NSAG	1,450.00		1,450.00	1,450.00		1,450.00		
2302-4004-6115-06 EXCURSION-AbDre-STUD FEES OTH-NSAG	2,350.00		2,350.00	2,350.00		2,350.00		
2302-4005-6115-06 EXCURSION-NAME5-STUD FEES OTH-NSAG	375.00		375.00	375.00		375.00		
2505-4002-6115-04 STUDENT FEES- OTHER CHARGES				170.00		170.00		
2505-4002-6115-06 EXCURSION-NAME2-STUD FEES OTH-NSAG	175.00		175.00	1,420.73		1,420.73		
4203-0000-6115-06 STUDENT FEES- OTHER CHARGES	-318.00		-318.00	46,327.99	47,508.00	-1,180.01	47,508.00	
5101-0000-6153-06 UNIFORMS-GENERAL SALES-NSAG	445.67		445.67	18,494.91		18,494.91		
4217-0000-6155-06 FACILITIES-HIRE REVENUE-NSAG	859.07	166.66	692.41	5,851.79	1,333.28	4,518.51	2,000.00	
5101-0000-6157-06 UNIFORMS-COMMISSION RECEIVED-NSAG		291.66	-291.66	2,078.84	2,333.28	-254.44	3,500.00	
0000-0000-6201-03 WS-RES- OPERATING FUNDING-EDU	589,687.09	582,347.10	7,339.99	5,501,785.09	4,949,950.35	551,834.74	7,570,512.47	
2401-0000-6201-03 RES- OPERATING FUNDING				4,500.00		4,500.00		
4109-0000-6201-03 STAFF MGMT-RES- OPERATING FUNDING-EDU				1,036,326.92		1,036,326.92		2,576,846.16
4201-0000-6201-03 BET SCHOOLS-RES- OPERATING FUNDING-EDU				156,362.00		156,362.00		
0000-0000-6203-03 WS-OTHER GRNTS & SUBSIDIES-EDU				6,048.78		6,048.78		
2508-8501-6203-01 OTHER GRANTS & SUBSIDIES				1,900.00		1,900.00		
0000-0000-6221-06 WS-DONATIONS-NSAG				3,026.00		3,026.00		
0000-0000-6301-06 WS-INT REV ON DEP ACCOUNTS-NSAG	17.83		17.83	17.83		17.83		
4203-0000-6504-06 ICT-PROCEEDS FROM COMPUTING & COMMS				300.00		300.00		
0000-5001-6601-06 WS-NAME1-FUNDRAISING REVENUE-NSAG				230.00		230.00		
4109-0000-6602-06 STAFF MGMT-RECOVERIES-NSAG				582.00		582.00		
0000-0000-6607-06 WS-SUNDRY REVENUE-NSAG				272.73		272.73		
TOTAL INCOME	597,920.93	582,805.42	15,115.51	6,949,829.00	5,189,364.91	1,760,464.09	7,811,760.47	2,576,846.16
Expenses								
4109-0000-7101-03 STAFF MGMT-RES- S&W TEACHERS-EDU	-390,895.70	-405,923.90	15,028.20	-2,919,203.42	-3,450,353.15	531,149.73	-5,277,010.80	-152,212.17
4109-0000-7102-03 STAFF MGMT-RES- S&W ANCILLARY-EDU	-239,021.51	-247,564.57	8,543.06	-1,797,738.25	-2,103,254.43	305,516.18	-3,216,250.80	-78,233.69
4109-0000-7103-03 STAFF MGMT-RES- PUB SECT ACT-EDU	-10,259.20		-10,259.20	-87,203.20		-87,203.20		-18,466.56
4109-0000-7104-03 STAFF MGMT-RES- S&W TRTS-EDU	-42,777.00	-1,566.92	-41,210.08	-267,720.00	-13,318.82	-254,401.18	-20,370.00	-1,138.00
4217-0000-7201-06 FACILITIES-CLEANING- CONSUMABLES-NSAG		-624.99	624.99	-1,484.64	-4,999.92	3,515.28	-7,500.00	
4217-0000-7203-06 FACILITIES-WASTE DISPOSAL-NSAG	-5.26		-5.26	-40.91		-40.91		
4105-0000-7211-06 MANAGEMENT-CONSULTANTS-NSAG				-3,740.00		-3,740.00		
2508-8501-7212-06 STUD SPRT-GYM-CONTRACTOR FEES-NSAG				-1,897.27		-1,897.27		
5101-0000-7219-06 UNIFORM-COGS-NSAG	-1,475.64		-1,475.64	-23,772.24		-23,772.24		
1805-0000-7221-03 RES- ICT CHARGES		-8,333.33	8,333.33		-66,666.64	66,666.64	-100,000.00	
0000-0000-7222-03 WS-RES-TELEPHONE CHARGES-EDU	-313.80	-500.00	186.20	-2,428.37	-4,000.00	1,571.63	-6,000.00	
4203-0000-7223-06 INFO SYS-SOFTWARE EXPENSES-NSAG		-4,749.99	4,749.99	-16,778.82	-37,999.92	21,221.10	-57,000.00	
4105-0000-7224-06 MANAGEMENT-SOFTWARE LICENCES-NSAG		-1,045.82	1,045.82	-1,167.18	-9,866.56	8,699.38	-16,450.00	
4208-0000-7231-03 OHS&W-RES- REPAIRS & MAINT-EDU		-416.66	416.66		-3,333.28	3,333.28	-5,000.00	
4217-0000-7231-03 FACILITIES-RES- REPAIRS & MAINT-EDU				-390.99		-390.99		
1805-0000-7233-06 INFO SYS-REPAIRS & MAINTENANCE-NSAG				-39.36		-39.36		
4203-0000-7233-06 INFO SYS-REPAIRS & MAINTENANCE-NSAG	-118.18	-416.66	298.48	-1,163.62	-3,333.28	2,169.66	-5,000.00	
4217-0000-7233-06 FACILITIES-REPAIRS & MAINTENANCE-NSAG		-125.00	125.00	-118.18	-1,000.00	881.82	-1,500.00	
4217-0000-7234-06 FACILITIES-MINOR WORKS-NSAG		-2,083.33	2,083.33	-15,771.07	-16,666.64	895.57	-25,000.00	
1805-0000-7235-06 INFO SYS-MINOR EQUIPMENT-NSAG				-649.44		-649.44		
1812-0000-7235-06 TECH STUD-MINOR EQUIPMENT-NSAG				-39.35		-39.35		
2116-0000-7235-06 RES CENTRE-MINOR EQUIPMENT-NSAG				-2,370.00		-2,370.00		
4203-0000-7235-06 INFO SYS-MINOR EQUIPMENT-NSAG	-1,697.18	-1,666.66	-30.52	-29,352.38	-13,333.28	-16,019.10	-20,000.00	
4208-0000-7235-06 OHS&W-MINOR EQUIPMENT-NSAG				-179.47		-179.47		
4217-0000-7235-06 FACILITIES-MINOR EQUIPMENT-NSAG	-20,296.00		-20,296.00	-96,035.88		-96,035.88		

GL Code	Actual	This Month Budget	Variance	Actual	Year To Date Budget	Variance	Annual Budget	Last Year
0000-0000-7236-06 WS-CAPITAL PURCH CONT ACC	-236.36		-236.36	28.32		28.32		
0000-0000-7247-06 WS-BANK FEES AND CHARGES-NSAG	-27.42	-125.00	97.58	-452.33	-1,000.00	547.67	-1,500.00	
0000-0000-7248-06 WS-ADVERTISING-NSAG	-5,266.60	-2,749.98	-2,516.62	-47,723.02	-21,999.84	-25,723.18	-33,000.00	
2116-0000-7249-06 RES CENTRE-SUBSC AND MEMBERSHIPS-NSAG	-1,667.00	-250.00	-1,417.00	-2,303.36	-2,000.00	-303.36	-3,000.00	
2505-0000-7249-04 SSPORTS SA - SUBS AND MEMBERSHIPS-GG		-333.33	333.33	-1,994.10		672.54	-4,000.00	
4103-0000-7249-04 SUBSCRIPTIONS AND MEMBERSHIPS		-416.66	416.66		-3,333.28	3,333.28	-5,000.00	
4105-0000-7249-06 MANAGEMENT-SUBSC AND MEMBERSHIPS-NSAG				-2,214.77		-2,214.77		-1,615.00
4208-0000-7249-06 OHS&W-SUBSC AND MEMBERSHIPS-NSAG	-300.00		-300.00	-600.00		-600.00		
0000-0000-7250-03 WS-RES- OTHER CHARGES-EDU				-80,912.51		-80,912.51		
0000-0000-7251-06 MANAGEMENT-CONSUMABLES-NSAG		-833.33	833.33	-123.82	-6,666.64	6,542.82	-10,000.00	
0001-0000-7251-06 PRESCHOOL-CONSUMABLES-NSAG	-462.91		-462.91	-3,625.16		-3,625.16		
1901-8001-7251-06 ABOR STUD-PERFORM1-CONSUMABLES-NSAG	-1,986.09		-1,986.09	-6,772.45		-6,772.45		
2116-0000-7251-06 RES CENTRE-CONSUMABLES-NSAG	-471.99	-1,166.66	694.67	-27,855.74	-9,333.28	-18,522.46	-14,000.00	
2119-0000-7251-06 SOC JUST-CONSUMABLES-NSAG	-59.09	-208.33	149.24	-70.36	-1,666.64	1,596.28	-2,500.00	
2125-0000-7251-06 SRC-CONSUMABLES-NSAG		-249.99	249.99	-327.27	-1,999.92	1,672.65	-3,000.00	
2407-0000-7251-06 STUD SERV-CONSUMABLES-NSAG				-880.00		-880.00		
2508-0000-7251-06 STUD SPRT-CONSUMABLES-NSAG				2,400.00		2,400.00		
3112-0000-7251-06 DISAB UNIT-CONSUMABLES-NSAG				-8,747.79		-8,747.79		
4105-0000-7251-06 MANAGEMENT-CONSUMABLES-NSAG	-2,071.90	-416.66	-1,655.24	-33,289.66	-3,333.28	-29,956.38	-5,000.00	-62.56
4203-0000-7251-06 INFO SYS-CONSUMABLES-NSAG	-1,038.50	-416.66	-621.84	-5,387.27	-3,333.28	-2,053.99	-5,000.00	
4208-0000-7251-06 OHS&W-CONSUMABLES-NSAG	-2,082.68	-208.33	-1,874.35	-8,808.03	-1,666.64	-7,141.39	-2,500.00	
4217-0000-7251-06 FACILITIES-CONSUMABLES-NSAG				-5,615.76		-5,615.76		
0000-0000-7252-06 WS-POSTAGE-NSAG		-166.66	166.66	-2,402.99	-1,333.28	-1,069.71	-2,000.00	
2102-0000-7253-06 CLASS-PRINTING-NSAG		-583.33	583.33		-4,666.64	4,666.64	-7,000.00	
4105-0000-7253-06 MANAGEMENT-PRINTING-NSAG	-340.70	-1,250.00	909.30	-3,335.75	-10,000.00	6,664.25	-15,000.00	
4105-0000-7254-06 MANAGEMENT-PHOTOCOPYING-NSAG				-262.73		-262.73		
4105-0000-7255-06 MANAGEMENT-STATIONERY-NSAG	-9.78	-250.00	240.22	-769.67	-2,000.00	1,230.33	-3,000.00	-107.40
0000-0000-7256-06 WS-FREIGHT & CARTAGE-NSAG	-417.30	-250.00	-167.30	-5,065.61	-2,000.00	-3,065.61	-3,000.00	
4217-0000-7261-06 FACILITIES-HIRE OF FACILITIES-NSAG				-200.00		-200.00		
0000-0000-7281-06 WS-STU LEARN MATERIALS-NSAG		-2,083.33	2,083.33		-16,666.64	16,666.64	-25,000.00	
0001-0000-7281-06 PRESCHOOL-STU LEARN MATERIALS-NSAG	-1,346.71	-2,316.66	969.95	-13,586.15	-18,533.28	4,947.13	-27,800.00	
1101-0000-7281-06 ART-STU LEARN MATERIALS-NSAG				-8,616.12		-8,616.12		
1107-0000-7281-06 MUSIC-STU LEARN MATERIALS-NSAG		-250.00	250.00	-9,747.87	-2,000.00	-7,747.87	-3,000.00	
1108-0000-7281-06 PERF ART-STU LEARN MATERIALS-NSAG	-473.82	-416.66	-57.16	-6,693.82	-3,333.28	-3,360.54	-5,000.00	
1111-0000-7281-06 VIS ARTS-STU LEARN MATERIALS-NSAG	-12.10	-333.33	321.23	-4,139.45	-2,666.64	-1,472.81	-4,000.00	
1302-0000-7281-06 HLTH & PE-STU LEARN MATERIALS-NSAG	-4,821.29	-3,833.32	-987.97	-14,954.36	-30,666.56	15,712.20	-46,000.00	
1303-0000-7281-06 HOME EC-STU LEARN MATERIALS-NSAG	-63.63	-416.66	353.03	-31,083.85	-3,333.28	-27,750.57	-5,000.00	
1305-0000-7281-06 OUTDOOR ED-STU LEARN MATERIALS-NSAG		-166.66	166.66		-1,333.28	1,333.28	-2,000.00	
1413-0000-7281-06 LOTE-STU LEARN MATERIALS-NSAG		-83.33	83.33	-2,853.92		-666.64	-1,000.00	
1501-0000-7281-06 MATHS-STU LEARN MATERIALS-NSAG		-416.66	416.66	-8,901.12	-3,333.28	-5,567.84	-5,000.00	-117.00
1601-0000-7281-06 ENGLISH-STU LEARN MATERIALS-NSAG		-166.66	166.66	-1,159.57	-1,333.28	173.71	-2,000.00	
1709-0000-7281-06 SCIENCE-STU LEARN MATERIALS-NSAG	-5,890.85	-833.33	-5,057.52	-68,060.06	-6,666.64	-61,393.42	-10,000.00	
1802-0000-7281-06 DES & TECH-STU LEARN MATERIALS-NSAG		-666.66	666.66	-2,177.64	-5,333.28	3,155.64	-8,000.00	
1805-0000-7281-06 INFO SYS-STU LEARN MATERIALS-NSAG				-439.00		-439.00		
1812-0000-7281-06 TECH STUD-RESOURCES-NSAG				-2,247.80		-2,247.80		
1901-0000-7281-06 ABOR STUD-STU LEARN MATERIALS-NSAG				-2,780.00		-2,780.00		
1915-0000-7281-06 MLTCLT ED-STU LEARN MATERIALS-NSAG		-1,250.00	1,250.00	-15,323.82	-10,000.00	-5,323.82	-15,000.00	
2102-1101-7281-06 CLASS-PURL7-STU LEARN MATERIALS-NSAG	-100.00	-108.33	8.33	-1,454.04	-866.64	-587.40	-1,300.00	
2102-1102-7281-06 CLASS-PURL6-STU LEARN MATERIALS-NSAG	-100.00	-108.33	8.33	-1,503.70	-866.64	-637.06	-1,300.00	
2102-1103-7281-06 CLASS-PURL5-STU LEARN MATERIALS-NSAG	-185.70	-108.33	-77.37	-1,543.97	-866.64	-677.33	-1,300.00	
2102-1104-7281-06 CLASS-PURL1-STU LEARN MATERIALS-NSAG	-100.00	-108.33	8.33	-1,340.92	-866.64	-474.28	-1,300.00	
2102-1105-7281-06 CLASS-PURL2-STU LEARN MATERIALS-NSAG	-100.00	-108.33	8.33	-1,390.33	-866.64	-523.69	-1,300.00	
2102-1106-7281-06 CLASS-PURL3-STU LEARN MATERIALS-NSAG	-123.70	-108.33	-15.37	-1,710.74	-866.64	-844.10	-1,300.00	
2102-1107-7281-06 CLASS-YARA9-STU LEARN MATERIALS-NSAG	-55.61	-116.66	61.05	-1,142.03	-933.28	-208.75	-1,400.00	
2102-1108-7281-06 CLASS-YARA8-STU LEARN MATERIALS-NSAG	-23.13	-116.66	93.53	-1,928.88	-933.28	-995.60	-1,400.00	
2102-1109-7281-06 CLASS-YARA7-STU LEARN MATERIALS-NSAG	-47.76	-116.66	68.90	-1,151.41	-933.28	-218.13	-1,400.00	
2102-1110-7281-06 CLASS-YARA6-STU LEARN MATERIALS-NSAG	-124.87	-116.66	-8.21	-780.77	-933.28	152.51	-1,400.00	
2102-1111-7281-06 CLASS-MARN3-STU LEARN MATERIALS-NSAG	-49.05	-65.00	15.95	-239.23	-520.00	280.77	-780.00	
2102-1112-7281-06 CLASS-MARN4-STU LEARN MATERIALS-NSAG	-302.40	-65.00	-237.40	-544.47	-520.00	-24.47	-780.00	
2102-1113-7281-06 CLASS-MARU2-STU LEARN MATERIALS-NSAG		-116.66	116.66	-1,433.72	-933.28	-500.44	-1,400.00	

GL Code	Actual	This Month Budget	Variance	Actual	Year To Date Budget	Variance	Annual Budget	Last Year
2102-1114-7281-06 CLASS-MARU3-STU LEARN MATERIALS-NSAG		-116.66	116.66	-1,433.72	-933.28	-500.44	-1,400.00	
2102-1121-7281-06 CLASS-MARU6-STU LEARN MATERIALS-NSAG		-116.66	116.66	-1,498.24	-933.28	-564.96	-1,400.00	
2102-1122-7281-06 CLASS-MARU7-STU LEARN MATERIALS-NSAG		-116.66	116.66	-1,510.32	-933.28	-577.04	-1,400.00	
2102-1123-7281-06 CLASS-WANG3-STU LEARN MATERIALS-NSAG	-138.64	-116.66	-21.98	-1,478.21	-933.28	-544.93	-1,400.00	
2102-1124-7281-06 CLASS-WANG4-STU LEARN MATERIALS-NSAG		-116.66	116.66	-1,421.53	-933.28	-488.25	-1,400.00	
2102-1131-7281-06 CLASS-WANG6-STU LEARN MATERIALS-NSAG	-207.85	-116.66	-91.19	-1,850.04	-933.28	-916.76	-1,400.00	
2102-1132-7281-06 CLASS-WANG7-STU LEARN MATERIALS-NSAG	-44.38	-116.66	72.28	-1,312.25	-933.28	-378.97	-1,400.00	
2102-1133-7281-06 CLASS-WANG12-STU LEARN MATERIALS-NSAG	-119.38	-119.58	0.20	-1,386.18	-956.64	-429.54	-1,435.00	
2102-1134-7281-06 CLASS-WANG13-STU LEARN MATERIALS-NSAG	-123.34	-119.58	-3.76	-1,620.25	-956.64	-663.61	-1,435.00	
2102-1141-7281-06 CLASS-MILA3-STU LEARN MATERIALS-NSAG	-2,049.06	-65.00	-1,984.06	-3,183.90	-520.00	-2,663.90	-780.00	
2104-0000-7281-06 JUN SCHOOL-STU LEARN MATERIALS-NSAG	-9,363.85	-2,500.00	-6,863.85	-112,044.48	-20,000.00	-92,044.48	-30,000.00	
2105-0000-7281-06 MID SCHOOL-STUD LEARN MATERIALS-NSAG	-3,504.16	-2,500.00	-1,004.16	-13,069.83	-25,000.00	11,930.17	-35,000.00	
2109-0000-7281-06 PAST CARE-STU LEARN MATERIALS-NSAG	-918.86	-2,083.33	1,164.47	-4,519.77	-16,666.64	12,146.87	-25,000.00	
2116-0000-7281-06 RES CENTRE-STU LEARNING MATERIALS-NSAG	-5,488.81	-8,333.33	2,844.52	-33,229.07	-66,666.64	33,437.57	-100,000.00	
3112-0000-7281-06 DISAB UNIT STU LEARN MATERIALS-NSAG		-1,666.66	1,666.66	-21,849.05	-13,333.28	-8,515.77	-20,000.00	
3138-0000-7281-06 SPEC NEEDS-STU LEARN MATERIALS-NSAG				-2,915.30		-2,915.30		
3139-0000-7281-06 STEM-STU LEARN MATERIALS-NSAG	-17,974.75	-8,333.33	-9,641.42	-35,412.03	-66,666.64	31,254.61	-100,000.00	
4203-0000-7281-06 INFO SYS-STU LEARN MATERIALS-NSAG	-159.09		-159.09	-13,139.97		-13,139.97		
2302-4001-7284-06 EXCURSION-SWIM-INC/EXCURSION EXP-NSAG				-4,851.26		-4,851.26		
2302-4002-7284-06 EXCURSION-SALA-INC/EXCURSION EXP-NSAG	-1,200.00		-1,200.00	-1,200.00		-1,200.00		
2505-0000-7284-04 SSPORTS-INC/EXCURSION EXP-GG				-159.09		-159.09		
2505-4003-7284-04 EXCURSION-Y67ZOO-INC/EXCURSION EXP-NSAG				-307.30		-307.30		
2505-4003-7284-06 SSPORTS SA-EXC3-INC/EXCURSION EXP-NSAG	-1,071.69	-333.33	-738.36	-3,206.43	-2,666.64	-539.79	-4,000.00	
0000-5001-7285-06 WS-NAME1-FUNDRAISING EXP-NSAG				-412.73		-412.73		
4109-0000-7291-06 STAFF MGMT-STAFF TRAIN & DEV-NSAG	-1,410.00	-2,916.65	1,506.65	-4,496.54	-23,333.20	18,836.66	-35,000.00	
4208-0000-7291-06 OHS&W-STAFF TRAIN & DEV-NSAG				-854.55		-854.55		
4107-0000-7295-06 GOV COUNCL-CATERING EXPENSES-NSAG	-106.91	-83.33	-23.58	-705.46	-666.64	-38.82	-1,000.00	
0000-0000-7342-06 WS-FIRST AID MATERIALS-NSAG		-166.66	166.66	-4,251.10	-1,333.28	-2,917.82	-2,000.00	
TOTAL EXPENDITURE	-781,099.18	-729,526.69	-51,572.49	-5,998,843.23	-6,169,196.80	170,353.57	-9,416,191.60	-251,952.38
SURPLUS-/DEFICIT	-183,178.25	-146,721.27	-36,456.98	950,985.77	-979,831.89	1,930,817.66	-1,604,431.13	2,324,893.78

2023 Materials and Services Fees and Preschool Fees

This paper provides information regarding the following:

- materials and services fee as they relate to learners in the primary and secondary learning communities; and
- preschools fees

Materials and Services Fee

Section 129 of the Education and Children's Services Act 2019 allows schools, in consultation with the governing council, to set, collect and recover a materials and services charge. All charges must reflect the actual cost of the essential items and services used or consumed by an individual student during the course of their study.

The regulations to the Education and Children's Services Act 2019 includes a prescribed amount which is the amount that schools can charge as a compulsory component of their materials and services charge without the requirement to poll the school community.

The prescribed amounts for 2022 and 2023 are outlined below. The difference between the two years is approximately 6% which represents the current inflation rate:

	2022	2023	Difference
Primary	\$253	\$269	+ approx. 6%
Secondary	\$334	\$355	+ approx. 6%

The amount of the materials and services charge must reflect the actual cost of the items and services provided. College staff have undertaken the following steps in arriving at the 2023 proposed fees:

- identified the items and services that are essential to the curriculum, and which therefore must be provided to the student
- costed the items and services identified
- determined whether the materials and services charge cover the cost of all items and services required by the student to undertake all subjects, or whether specific subjects require items that will incur greater costs; and
- Considered the college's 2022 fee levels.

Based on this work the proposed 2023 Material and Services fees are as follows. Details of the 2022 fees are also included:

Year Level	2022 Amount (\$)	2023 Proposed Amount (\$)
Primary Learning Community (R-Y6)	\$320	\$330
Secondary Learning Community (Y7-Y9)	\$400	\$413

The proposed 2023 fees represent a modest increase of just over 3% which is significantly below the current annualised rate of inflation.

Because the proposed fees are above the prescribed amounts the college will need to formally poll the school community. It should be noted that these Fees will only be formally approved once the polling process has been completed.

Preschools Fees

Department for Education preschool services may set levels of parent contributions as determined by the governing council. A preschool service can't exclude a child from government funded preschool education program because their parent, guardian or carer didn't pay the preschool contribution.

The preschool contribution charge helps cover the costs of running a government funded preschool education program over the course of a year.

The college has considered a range of factors in determining the proposed 2022 fees including:

- the cost for an individual child undertaking the proposed program
- the contribution charge not exceeding the estimated actual cost of the goods and services provided
- the socio-economic status of the preschool's catchment;
- 2022 fee level; and
- the fee levels of similar preschools nearby.

	2022 Amount (\$)	2023 Proposed Amount (\$)
Preschool	\$80 per term (\$320 pa)	\$83 per term (\$332pa)

The proposed 2023 fees represent a modest increase of approximately 3% which is significantly below inflation.

Recommendation

It is recommended that Governing Council:

- Approve 2023 Materials and Services Fees of \$330 for Reception to Y6 and \$413 for Y7 to Y9 which will allow the college to commence the process of polling the school community
- Approve the 2023 preschool fees of \$83 per term (\$332pa)

Finance Advisory Committee

The Finance Advisory Committee met earlier in the month. Draft minutes from that meeting are attached.

Recommendation
That Governing Council note the attached Finance Advisory Committee report.

Finance Advisory Committee - Minutes

The Finance Advisory Committee met at 10.30am on Tuesday 30 August 2022.

All members of the committee (Joshua, Ali and Simon) were in attendance and the college's Finance Manager, Michelle Collins also attended. The committee discussed the following matters:

1. Minutes for the previous meeting

The minutes from the previous meeting were accepted without alteration.

2. 2023 Materials and Services Fees and Preschool Fees

Members of the committee discussed the proposed 2023 M&S and preschool fee levels. There was agreement that the proposed levels, which reflected an approximate 3% increase on 2022 fee levels, was appropriate in an environment where inflation was currently significantly higher. Members noted that in the absence of there being information regarding the 2023 prescribed fee levels set by the Department for Education was difficult to finalise consideration of this matter.

Action: The committee would reconsider the matter of 2023 fee levels at a future time once the Departments prescribed fee level was released.

3. Community hire fees and Social Justice Initiatives

Ali noted that the college had had some early discussions about the possibility of utilizing monies raised from the hire of facilities for social justice purposes including (potentially) provision of uniforms, funding of specific events and learner scholarships.

Michelle noted that although the college had waived the fees associated with the hire of facilities for many organizations this year a total of \$3600 had already been accrued. On this basis it was thought that in future years the college would likely be in a position where reasonable levels of money could be collected and applied to social justice purposes.

Committee members thought that in principle the idea of applying facility hire funding to social justice initiatives was an excellent idea. Members also noted that if the college was to pursue this option there would need to be a set of carefully written protocols setting out how the arrangement would work.

Action: The committee will reconsider the matter at a later date.

Note – The Department released the prescribed fees the day after the committee met. The Committee finalised the proposed fee levels via email.

4. Any other Business

There was no other business.